



Marine Corps League

Report of Officer Installation – Detachment

Detachment _____

(Name)

(Number)

(Profile ID)

(Department)

Federal EIN _____

Incorporation ID No. _____

Date of Incorporation _____

(Date of Election)

(Place of Installation)

(Installation Date)

(Installing Officer's Name and Title)

(Installing Officer Signature)

Note: The Officer must be installed to be listed on this form.

OFFICE Elected / Appointed	MBR#	PROFILE ID	INCUMBENT (Include NAME & ADDRESS)	EMAIL	PHONE
Commandant					H C
Senior Vice Commandant					H C
Junior Vice Commandant					H C
Judge Advocate					H C
Junior Past Commandant					H C
Adjutant					H C
Paymaster					H C
Chaplain					H C
Sgt-At-Arms					H C
Web Sgt					H C
Marine 4 Life					H C

Date, Time & Place of Detachment Meetings

Detachment Renewal Dues (This amount is the total of Detachment, Department & National dues) _____

(Submitted By)

(Title)

(Signature)

(Date)

Instructions:

NO SIGNATURES REQUIRED IF EMAILED BY ADJUTANT or PAYMASTER

- 1) **Detachment Adjutant/Paymaster** sends a copy to the **Department Adjutant/Paymaster**, retaining a copy for detachment records.
- 2) **Department Adjutant/Paymaster** sends a copy to the **MCL National Adjutant/Paymaster and Division NVC**, retaining a copy for department records. **Division NVC** sends a copy to HEADQUARTERS / JD FOSTER jfooster@mcleague.org

DEPARTMENT OF LOUISIANA